

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MEETING
August 2, 2021

The Capital Improvement Program Committee meeting was held at 6:00 P.M. in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, and Londonderry.

MEMBERS PRESENT: Steve Breault, John Farrell, Jake Butler, Amy Finamore (School Board Alternate), Bruce Hallowell (arrived at 6:15)

Staff Present: Justin Campo, Finance Director, Peter Curro, SAU Business Administrator, Amy Kizak, GIS Manager/Comprehensive Planner

The Capital Improvement Program Committee meeting was called to order at 6:01 pm.

John Farrell made a motion to approve the minutes from 6/21/21. Jake Butler seconded the motion. The motion passed 4-0-0. The Chair voted in the affirmative.

P. Curro introduced Marc Lehoullier with The Trident Group, Eric LeBlanc, Lavallee Brensinger Architects and Ann Ketterer with Lavallee Brensinger Architects who gave a presentation [See attached presentation] on the School District Master Facilities Plan status focusing on existing conditions of the current buildings. A. Ketterer outlined the 6 step process for the plan and stated tasks 1 and 2 have been completed. The plan once completed will look at the curriculum, enrollment, and match them to the future needs and existing facilities. E. LeBlanc reviewed the status of each school building and stated that no score is based on a safety issue, scores are based on age, outdated features and what would need to be updated. A. Ketterer stated that this presentation is a report card of current conditions and does not describe projects that need completed. Future tasks will define the School District needs into projects. The School District expects to have a better understanding of the future needs of the school for inclusion in the 2024-2029 CIP. The School District requested carrying the school projects from the 2022-2027 CIP forward to maintain that the School District has future needs.

A. Kizak presented the proposed project priority and scoring summary with all school projects from the 2022-2027 carried forward and extended out one year [See attached chart] and the following statement:

“The School District is currently conducting a ten-year master facilities plan that, when complete, will give a better understanding of what capital projects will be needed.

The Capital Improvement Program Committee recommends adoption of the current CIP with projects and priority rankings carried over from the 2022-2027 CIP plan.

42 *When the School District master facilities plan is complete, the proposed projects and*
43 *improvement schedule will be evaluated and ranked for inclusion in the 2024-2029 CIP.”*
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45 John Farrell made a motion to move the 2022-2027 projects 1 year out and carry over the scores
46 as proposed. Bruce Hollowell seconded the motion. Chairman Breault asked for discussion.
47 **Motion passed, 5-0-0. The Chair voted in the affirmative.**
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50 **John Farrell made a motion to adjourn at 7:04 pm. Jake Butler seconded the motion. The**
51 **motion passed, 5-0-0. The Chair voted in the affirmative.**
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54 **Minutes Prepared by: Amy Kizak**

55 **Approved:**