

LHRA -

Call to order 6:36pm

Dan, Bill, Chris, Greg in attendance. Absent - Dave, Jon

Discussion with ASC

- Statute (NH Rev Stat 203:5) calls for 5 year terms
- Dan was just reappointed for 5 year term until 2028
- Greg, Dave, Bill expire in 2024 (appointed in 2019)
- Discussed need for rotating terms - 1 per year and ability to stay in unappointed vacancy
- Discussed new law (HB 321-FN-Local) regarding a 10 year review of minutes
- Discussed Minutes public and non-public (need to keep a log of when a meeting was non-public) via email (Body, date and time non-public was held and date body decided to not make non-public minutes. Administration Support Coordinator (ASC) needs draft public minutes within 5 days.

### **Administration**

Review of minute. No questions or discussion.

- Motion to approve - Bill, Seconded - Chris, Passed Unanimously

### **Old Business**

2021 Audit update

- No change//no update
- Dan to escalate with auditing company

Pettengill Update

- Potential for additional service requests from LHRA to support further development
- 2 projects of ~\$46k each
- Discussed desire for LHRA to eventually be reimbursed for projects costs

Enterprise Lease Update

- Received update of Tax abatement request as part of new agreement. After review of RSA, seems difficult and not advantageous to either party
- Dan continues to discuss options with Town Manager
- Dan and JB will continue discussing draft Lease renewal with tenant

RBC Follow-up

- No update

Bylaws

- Motion to approve and adopt Bylaws as provided and reviewed to Commissioners - Dan, Seconded - Chris, Passed unanimously

No Non-Public

### **New Business**

Annual Vendor review

- Legal - Motion to retain Boutin Law - Dan, Seconded - Bill, Passed unanimously
- Accounting - Motion to retain Bob \$375/Q - Dan, Seconded - Chris, Passed unanimously

- Auditor - Pending receipt of 2021 and 2022 audits
- Investment - Motion to retain RBC - Dan, Seconded - Bill, Passed unanimously
- Banking - Motion to retain Santander - Dan, Seconded - Chris, Passed unanimously

#### **Financial Report**

- Reviewed Dec 2023 - Ended Dec 2023 with a 199,092 net positive compared to Jan 1, 2023.

#### **No New Business**

Next meeting - Monday February 5th, 6:30pm

Motion to Adjourn - 7:45pm - Greg, Seconded - Dan, Passed unanimously